



3 Listening to pets owners



5 Using equipment



7 *Booking* appointments



9 *Tidying* the surgery, stables



6 Interviewing an owner or vet



8 Welcoming pet owners



10 Working in the storeroom/tackroom

NAME
GROUP
PLACEMENT







Work Experience Learning Framework for Post-16 Students

Assignment1:Level2

Prepare a short presentation for a group of students on a GNVQ Business, Intermediate programme outlining the main facts and figures which you have collected about the animal care industry. You should include information about employment in the industry, the size of the sector, types of business and future trends. You should make your presentation lively and informative, and you could use visual aids.

- *Evidence:* Preparation and plan; Presentation notes; Visual aids.
- Key Skills: Communication (take part in discussions; read and respond to written material; use images) Information Technology (use computer to process and present information) Improving Own Learning and Performance (set targets and plans for action, follow your plan to meet targets) Application of Number (work with data; present findings).

Assignment 2: Level 2

A local primary school has asked you to visit a class of 10-year old children and talk to them about caring for pets. You may wish to choose one particular pet, e.g. dog or cat, or you may wish to talk more generally about caring for animals. Before undertaking the talk you will need to research the topic and perhaps interview a primary school teacher about the language and approach you should take.

- *Evidence:* Preparation and plan; Notes from interview with teacher; Notes for talk; Visual aids.
- *Key Skills:* Communication (take part in discussions; read and respond to written material; use images) Information Technology (use computer to process and present information) Improving Own Learning and Performance (set targets and plans for action, follow your plan to meet targets).

Assignment3:Level3

Produce an induction information folder suitable for a young person beginning work at your placement. You will need to interview the owner to find out about the type of information they would like to see in the folder. It would also be useful to interview staff to find out what kind of information they would have found helpful when they started work at your placement. In addition to considering the content, it will also be important to think about the format and design of the folder.

- *Evidence:* Research notes; Interview notes; Draft information folder; Finished folder.
- *Key Skills:* Communication (take part in discussions; produce written material; use images) Information Technology (use a computer to process and present information) Improving Own Learning and Performance (set targets and plans for action, follow your plan to meet targets).