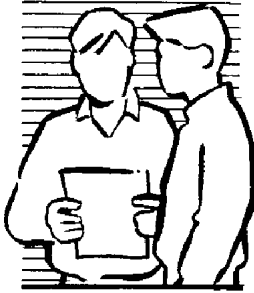




1 *Handling*
animals and pets



2 *Reading* a book
on caring for animals



3 *Listening*
to pets owners



4 *Observing*
members of staff



5 *Using*
equipment



6 *Interviewing*
an owner or vet



7 *Booking*
appointments



8 *Welcoming*
pet owners



9 *Tidying*
the surgery, stables



10 *Working* in the
storeroom/tackroom

NAME _____

FORM _____

PLACEMENT _____

Work Experience **IN ANIMAL CARE**



**Work Experience Learning Framework
for Pre-16 Students**

Questions to ask

1 *Background to the business*

- a. What is the history of the business?
- b. What are the basic facts and figures about the business?
- c. What are the main patterns of employment e.g. full/part time?
- d. How many staff are employed in this workplace?

2 *Employment in working with animals*

- a. What opportunities are there for working with animals?
- b. What different types of jobs are available?
- c. What career and training opportunities are there?
- d. What opportunities are there for career progression?

3 *Working conditions*

- a. What are working conditions like for staff?
- b. What hours and shifts do people work?
- c. Do staff have to wear special clothing?
- d. What changes have there been in working conditions over the past few years?

4 *Rights and responsibilities*

- a. What rights and responsibilities do employees have?
- b. What rights and responsibilities does the employer have?
- c. How are disagreements resolved?
- d. Is there a recognised trade union or staff association?

5 *Business organisation*

- a. What type of organisation is it?
- b. What are the different departments on the site?
- c. How do the different departments work together?
- d. Do employees have the opportunity to work in different departments?

6 *Health and safety*

- a. What health and safety rules do staff have to follow?
- b. What are the most common accidents?
- c. What happens when there is an accident?
- d. What is the role of the health and safety representative?

7 *Equal opportunities*

- a. Does the organisation have an equal opportunities policy?
- b. Are particular jobs carried out by men or women?
- c. How are jobs advertised?
- d. Are there any arrangements for supporting child care?

8 *Workplace layout*

- a. How is the workplace laid out?
- b. What are the advantages of the current lay out?
- c. What problems are caused by the current layout?
- d. What are the particular issues in a workplace that involves animals?

9 *Information technology*

- a. How is information technology used in the workplace?
- b. What applications are used in the organisation?
- c. How does IT help the workplace to function?
- d. How do employees judge when to use IT in their work?

